

Nottingham City Council

Nottingham City Health and Wellbeing Board

Minutes of the meeting held at Loxley House, Nottingham on 31 May 2023 from 1.33 pm - 3.24 pm

Attendance (✓ indicates present)

| Voting Members | | |
|---------------------------|--|--|
| ✓ | Nottingham City Council's Portfolio Holder with a remit covering Health | Councillor Linda Woodings (Chair) Portfolio Holder for Adult Social Care & Health |
| | Nottingham City Council's Portfolio Holder with a remit covering Children's Services | Councillor Cheryl Barnard Portfolio Holder for Children, Young People & Schools |
| ✓ | Two further Nottingham City Councillors | Councillor Eunice Regan Councillor Sulcan Mahmood |
| ✓ | Four representatives of the NHS Nottingham and Nottinghamshire Integrated Care Board | Dr Stephen Shortt (substitute) Chair, Nottingham & Nottinghamshire Clinical Commissioning Group |
| ✓ | | Lucy Dadge Director for Integration, Nottingham and Nottinghamshire Integrated Care Board |
| ✓ | | Dr Hugh Porter (Vice Chair) Clinical Director, Nottingham City Place-Based Partnership |
| ✓ | | Michelle Tilling City Locality Director, Nottingham and Nottinghamshire Integrated Care Board |
| | Corporate Director for People, Nottingham City Council | Catherine Underwood |
| ✓ | Director for Adult Health and Social Care, Nottingham City Council | Sara Storey |
| ✓ | Director for Public Health, Nottingham City Council | Lucy Hubber |
| ✓ | Representative of the Healthwatch Nottingham and Nottinghamshire Board | Sarah Collis Chair |
| Non-Voting Members | | |
| ✓ | Representative of the Nottingham University Hospitals NHS Trust | Tim Guyler Assistant Chief Executive |
| | Representative of the Nottinghamshire Healthcare NHS Foundation Trust | Jan Sensier Executive Director of Partnerships and Strategy |
| | Representative of the Nottingham CityCare Partnership | Lou Bainbridge Chief Executive |
| ✓ | Representative of Housing Services, Nottingham City Council | Kevin Lowry Director of Housing |

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|---|--|--|
| ✓ | Representative of Nottinghamshire Police | Superintendent Kathryn Craner Area Command for the City |
| | Representative of the Department for Work and Pensions | Jean Sharpe |
| | Representative of Nottingham Universities | Annie Jennings |
| ✓ | Representative of Nottinghamshire Fire and Rescue Service | Candida Brudenell (substitute) Assistant Chief Fire Officer |
| ✓ | Up to two individuals representing the interests of the Third Sector | Jules Sebelin Chief Executive, Nottingham Community and Voluntary Service |
| | Chief Executive, Nottingham City Council | Mel Barrett |

Colleagues, partners and others in attendance:

- Rich Brady - Programme Director, Nottingham City Place Based Partnership
- Joanna Cooper - Assistant Director of Strategy, NHS Nottingham and Nottinghamshire
- Victoria McGregor-Riley - Locality Director, Bassetlaw Place Based Partnership
- Hannah Stovin - Intelligence and Insight Manager, Nottingham City Council
- Phil Wye - Governance Officer, Nottingham City Council

1 Appointment of Vice-Chair

Resolved to appoint Dr Hugh Porter as Vice Chair of the Nottingham City Health and Wellbeing Board for the 2023-24 municipal year.

2 Change to membership

The Chair led the Board in tribute to Leslie McDonald, who was a member of the Board and passed away in April. Leslie lived his life providing care and support to others. Whether through his work at the Nottingham Counselling Service, his advocacy for those whose voice is seldom heard or his leadership in the voluntary sector, he made a difference every day. A minute’s silence was held.

The Board also noted that

- Annie Jennings has replaced Emma Rowsell as the representative for the University of Nottingham.
- Damien West has replaced Mick Sharman as the representative of the Nottinghamshire Fire and Rescues Service.
- Kevin Lowry is the new representative from Housing services, Nottingham City Council.
- Councillors Sulcan Mahmood and Eunice Regan have been appointed to the Board as Nottingham City Councillor members.

3 Apologies for Absence

Mel Barrett
Councillor Cheryl Barnard
Dr Dave Briggs
Jan Sensier
Catherine Underwood
Damien West

4 Declarations of Interests

None.

5 Minutes

The minutes of the meeting held on 29 March 2023 were confirmed as a correct record and signed by the Chair.

6 Minutes of the Commissioning Sub-Committee

The minutes of the Commissioning Sub-Committee, held on 29 March 2023, were noted.

7 Hewitt Review findings

Lucy Hubber, Director of Public Health, presented the report on the findings of the Hewitt Review which was published in April 2023. The government is currently considering the recommendations made by the review it is not currently government policy. The following information was highlighted:

- (a) a notable recommendation includes a shift from focussing on illness to promoting health, including a shift in the share of total NHS budget at ICS level going towards prevention. This work has already begun in Nottingham;
- (b) sharing of data will be key to achieve these recommendations, and this requires care following the implementation of GDPR. Work is ongoing with the System Analytics Intelligence Unit on this, and they could come and present to a future Committee;
- (c) it is promising that the Review recognises the role of communities in creating their own strategies and develop longer term engagement. This was recognised during the Covid-19 pandemic.

Resolved to

- (1) note the publication and content of The Hewitt Review: An independent review of integrated care systems;**
- (2) consider learning and reflections from the review which can be applied within the local Nottingham and Nottinghamshire ICS ahead of a government response to the review and the recommendations contained**

within it;

(3) invite the System Analytics Intelligence Unit to a future meeting of the Board.

8 Nottingham and Nottinghamshire NHS Joint Forward Plan

Joanna Cooper, Assistant Director of Strategy, NHS Nottingham and Nottinghamshire, presented the report and delivered a presentation briefing members of the Board on the development of the Nottingham and Nottinghamshire NHS Joint Forward Plan as required under the Health and Care Act 2022. The following information was highlighted:

- (a) the Joint Forward Plan for the local NHS sets out the 5 year response to the Integrated Care Strategy. The Plan is for the whole of the NHS with all local NHS organisations owning it and contributing to its delivery, a move away from separate organisational strategic planning approaches;
- (b) it provides an opportunity to reposition how the NHS organisations will work together and with partners in the future in order to ensure that it delivers the health elements of the Integrated Care Strategy;
- (c) a public facing Joint Forward Plan must be produced before the start of each financial year, meaning that a final version of the first iteration must be ready by 30 June this year. The Integrated Care Partnership and NHS England must be consulted and the Health and Wellbeing Boards must be involved;
- (d) the Integrated Care Strategy commits the ICB to its four aims and the principles of prevention, equity and integration. The Joint Forward Plan will set out what these principles mean in terms of how the local NHS will operate and the impacts arising from this approach. This will result in improved outcomes for patients, staff, NHS organisations and partners;
- (e) engagement events are planned throughout May and June with key stakeholders, as well as members of the public and communities.

The following suggestions were made by Board members:

- (f) the Plan should be accessible and not too long, and should allow for flexibility;
- (g) it should take into account that people lead busy lives, particularly in deprived areas, and cannot always make scheduled medical appointments, and include links with the voluntary sector;
- (h) the Health and Wellbeing strategy must be linked in, and clarity of the role of the Place Based Partnership.

Resolved to

(1) note the update on the development of the NHS Joint Forward Plan;

(2) receive the final NHS Joint Forward Plan for formal endorsement at the next meeting of the Board, subject to the recommendation of the Chair and Director of Public Health (under their delegated responsibility).

9 Nottingham City Place-Based Partnership Update

Rich Brady, Programme Director, Nottingham City Place-Based Partnership (PBP), presented the report paper providing an update on the work of the Nottingham City PBP, including the launch of the PBP Strategic Plan, an update on the Joint Health and Wellbeing Strategy delivery plans and an overview of business cases put forward as part of the Nottingham and Nottinghamshire Integrated Care Board's inequalities and innovation fund. The following information was highlighted:

- (a) the PBP Executive has recently signed off a strategic plan for 2023 – 25 with 6 objectives:
- Accelerate integrated working in neighbourhoods
 - Build trust with communities
 - Continue to deliver the PBP population health and enabler programmes
 - Better evidence the impact the partnership is having on population health outcomes and supporting the delivery of system partner priorities
 - Formalise governance and reporting with partner organisations
 - Test methods of accountability and assurance
- (b) the 10-year strategy for the Eating and Moving for Good Health programme has been agreed, with an agreed delivery plan for 2022-25 setting out actions across the 5 key themes. A delivery plan for the Financial Resilience programme is currently in production;
- (c) on 18 January 2023, the Nottingham and Nottinghamshire ICB agreed to set aside a recurrent £4.5m 'inequalities and innovation fund' from ICB allocations. Several proposals were received and submitted for consideration and will be recommended for approval by the ICB's Strategic Prioritisation and Investment Committee in July 2023;
- (d) as part of the suite of PBP 'enabler programmes', on 10 May, partners took part in an accelerated design workshop to explore opportunities for developing 'Integrated Neighbourhood Models of Support' in Nottingham. This was the first of what is expected to be a series of workshops that will inform the implementation plan for this PBP programme of work;
- (e) on 11th May, the PBP hosted Nottingham's first Race Health Inequality Summit. This event brought together PBP partners with community representatives in Nottingham to discuss health inequalities that disproportionately impact minority communities in Nottingham.

Resolved to note the update from the Place Based Partnership

10 Joint Strategic Needs Assessment (JSNA) and other Needs Assessments update

Hannah Stovin, Intelligence and Insight Manager, presented the report providing the Board with an update as to progress on the creation of Joint Strategic Needs Assessment dashboards in conjunction with Nottinghamshire County and Integrated Care Board colleagues, and the proposals for continuation of this work. The following information was highlighted:

- (a) the Health and Wellbeing chapter is now complete, and work has begun on the Children and Young People chapter with key metrics and stakeholders being agreed;
- (b) following the publication of the national Women's Health Strategy in 2022, Nottingham City will undertake a Women's Health Needs Assessment. Planning and scoping has commenced and stakeholders and steering group members are being identified;
- (c) the Covid-19 chapter of the JSNA has recently been completed and published. This has been an ongoing piece of work since the pandemic, and assesses its health impact from a variety of perspectives. It is likely that the mental health impacts will be long term;
- (d) it is important to recognise the inequalities laid bare by the pandemic, and action must be made on this, involving communities. Lessons have been learnt and some improvements have already been made, however more could be done for example on health screening.

Resolved to

- (1) note the updates regarding the progress of the JSNA and other Needs Assessments;**
- (2) note the findings of the Covid-19 JSNA chapter report and the 'Learning for the Future' points, taking these into account during any future policy decisions.**

11 Joint Health Protection Board Update

Lucy Hubber, Director of Public Health, presented the report providing an update on the statutory responsibilities to assure adequate protection of the health of the local population, highlighting the following:

- (a) screening programmes are back to normal levels with some maintained Covid-19 measures. The cervical cancer screening programme continues to experience lower than national targets and some targeted work is being undertaken;
- (b) immunisation levels are lower than expected, and the City & County are developing a dashboard board to review the available data, working with strategic intelligence unit;
- (c) there has been an increase in cases of measles this year compared to last year, so infants and young people need to receive vaccinations. There has been a rise

in monkey pox cases in London, so vaccinations for vulnerable groups are being advocated.

Resolved to note the report.

12 Board Member Updates

The written updates were noted.

13 Pharmaceutical Needs Assessment

Victoria McGregor-Riley, Locality Director, Bassetlaw Place Based Partnership, provided a verbal update on the statutory responsibility to publish and keep up-to-date a statement of the needs for pharmaceutical services for the population in its area.

The main conclusion of this pharmaceutical needs assessment is that there are no gaps in the current provision of pharmaceutical services as the providers, both within and outside of the Health and Wellbeing board's area, are meeting the residents' current needs for such services. The PNA also confirmed that the current provision is sufficient for future need.

14 Work Plan

In addition to the work plan published with the agenda, the following items were added:

- Gambling Harm Strategy (July)
- Joint NHS Forward Plan (July)
- Acute Trust and Local Authority Collaborative Working on Population Health (September)
- Data Integration for Population Health (September)

The forward plan was noted.

15 Future Meeting Dates

Resolved to meet on the following dates:

- **Wednesday 26 July 2023 at 1:30pm**
- **Wednesday 27 September 2023 at 1:30pm**
- **Wednesday 29 November 2023 at 1:30pm**
- **Wednesday 24 January 2024 at 1:30pm**
- **Wednesday 27 March 2024 at 1:30pm**